



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

December 21, 2023

CONTRACT: 12108366
WBS ELEMENT: 2RE.102513
COUNTY: CRAVEN
ROUTE: US 17
DESCRIPTION: TREE TRIMMING ALONG US 17 IN CRAVEN COUNTY

NOTICE TO PROSPECTIVE BIDDERS
SMALL BUSINESS ENTERPRISE

The North Carolina Department of Transportation is requesting bids for the above referenced project. The contractor must furnish all labor, materials, equipment, and any other items necessary for the completion of this contract.

MANDATORY PRE-BID CONFERENCE

In order to bid on this contract, all prospective bidders must attend the Pre-Bid Conference to be held at **1:00 PM on Wednesday, January 10, 2024, at the NCDOT Division 2 Conference Room, 2815 Rouse Road EXTENSION, KINSTON, NC 28504**. See Proposal for details.

BID OPENING

Sealed bids must be received at the NCDOT Division 2 Project Development Office, Located at 1037 W.H. Smith Blvd., Greenville, NC 27834, by **Wednesday, January 24, 2024 at 2:00 PM**. Bids must be submitted on the official bid form included in the contract proposal and shall display the following statement on the front of the bid envelope:

QUOTATION FOR – 12108366 CRAVEN COUNTY TREE TRIMMING TO BE OPENED AT 2:00 PM on, January 24, 2024.

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the regulations of the Department of Transportation (49 CFR, Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant

to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

SBE PROGRAM INFORMATION

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project. Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at: <https://connect.ncdot.gov/business/SmallBusiness/Pages/default.aspx> Per G.S. 136-28.10, a NC General Contractor's license may be waived for SBE contracts. For this project, the NC General Contractor's license will be waived. Per G.S. 136-28.10, contract payment and performance bonds may be waived. For this project, the contract payment and performance bonds will be waived.

CONTRACT AVAILABILITY

The availability date for this project is **March 1, 2024**. The completion date is **May 31, 2024**.

CONTACT INFORMATION

Contract proposal packages are available at the Division 2 website:

https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=2&let_status=Advertised.

Sincerely,

DocuSigned by:
Mary Voelker Moore
714C11DCCEBC4C6...

Mary Voelker Moore, PE
Division Contract Engineer

cc: Mr. Vann Sparrow
Mr. Jordan Devenport, PE
Ms. Mary Beth Houston, PE
Mr. Jeremy Stroud, PE
Ms. Heather C. Lane, PE
Ms. Debra Roberson